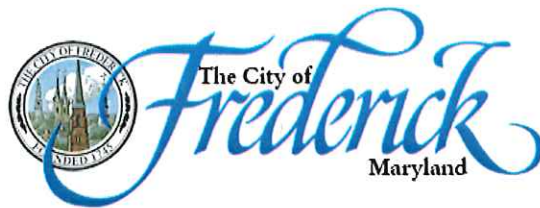


Randy McClement  
**Mayor**



**Aldermen**  
Kelly M. Russell  
**President Pro Tem**  
Michael C. O'Connor  
Philip Dacey  
Joshua Bokee  
Donna Kuzemchak

**Parks & Recreation Commission  
AGENDA**

**Tuesday, September 8, 2015 / 7:00 p.m.**

William R. Talley Recreation Center / 121 North Bentz Street  
3<sup>rd</sup> Floor / Conference Room

1. Review, comment and/or approval of the July 14, 2015 minutes. (*Discussion Time: 5 minutes*)

OLD BUSINESS: NONE

NEW BUSINESS:

2. Review and discussion of a request by the City's Planning Department regarding action on alterations to proposed parkland dedication for the Tuscarora Creek residential subdivision.  
(*Discussion Time: 10 minutes*)
3. Review and discussion of the final design for Phase II of the Culler Lake Project by the Friends of Baker Park.  
(*Discussion Time: 10 minutes*)
4. Review and Discussion of Current Articles.  
(*Discussion*)



**The City of Frederick, Maryland**  
**PARKS & RECREATION COMMISSION**  
**Minutes of July 14, 2015**  
*(DRAFT)*

Members Present: J. Grove, J. Baldi, D. Weaver, C. Meierhoefer, J. Myers  
Members Arriving Late: R. Fox, L. Hill  
Staff Present: R. Myers, K. Winterstein, M. O'Connor  
Regrets: M. Long, M. Lawrence

Meeting called to order by J. Baldi at 7:00 p.m.

1. Review of the June 9, 2015 minutes:

*Motion* by J. Myers to approve the minutes as submitted;  
2<sup>nd</sup> by D. Weaver  
*All in favor.*

NEW BUSINESS:

2. Review and discussion of a request by the Downtown Frederick Partnership to serve alcohol at the 'Alive @ 5' event to be held at the Carroll Creek Park Amphitheater on September 17, 2015. Brittany Diehl offered an overview of the event for those people 21 and older. This date is being added to the series as the Downtown Frederick Partnership has received the use of a band for no charge.

*Motion* by D. Weaver to recommend to the Mayor & Board of Aldermen to allow alcohol to be served at the 'Alive @ 5' event on September 17, 2015 at the Carroll Creek Park Amphitheater;  
2<sup>nd</sup> J. Myers  
*ALL in favor.*

Meeting adjourned at 7:03 p.m.

Respectfully submitted:

Kristi A. Winterstein  
Recording Secretary

## Kristi Winterstein

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**From:** Jeff Love  
**Sent:** Tuesday, August 18, 2015 2:57 PM  
**To:** Kristi Winterstein  
**Cc:** Gabrielle Collard; Joe Adkins; Zack Kershner  
**Subject:** Parks and Recreation Commission Item - Tuscarora Creek PND

Hi Kristi:

I'll have an item for the upcoming Parks and Rec. Commission on September 8. Tuscarora Creek is revising their Preliminary Subdivision Plat and several of the proposed parkland areas are having improvements removed from them due to environmentally sensitive areas and restrictions under Maryland Dept. of Environment permitting. We (The City) will need to decide whether or not it is appropriate to eliminate these areas from parkland dedication if they are not usable for any purpose other than passive areas that aren't accessible.

The Planning file # is PC15-404PSU. I would use the description "Action on alterations to proposed parkland dedication for the Tuscarora Creek residential subdivision" or something of that nature.

Thanks and I'll get the applicant's exhibits over to you with a Planning staff report by August 31.

Jeff  
X23187

## Project Summary

|                                 |                   |
|---------------------------------|-------------------|
| Project Number                  | PC13-195PND       |
| Project Name                    | Keller Properties |
| Parks & Recreation Meeting Date | June 11, 2013     |

### **Proposal:**

In accordance with §608 of the Land Management Code (LMC), the Applicant is requesting a recommendation from the Parks and Recreation Commission for a revision to the parkland dedication proposal for the Tuscarora Creek Subdivision.

### **Background Summary:**

The Tuscarora Creek PND was originally approved in 1998 and has been revised several times since with the most recent master plan approval occurring under PC12-790PND on September 9, 2013. Under this plan and the preliminary subdivision plan the required parkland dedication 11.14 acres of parkland per the 1986 Zoning Ordinance. The parkland dedication proposed under the prevision preliminary subdivision plat totaled 38.25, well in excess of the necessary dedication.

The majority of the parkland dedication was passive in nature and included walking/biking trails connecting different sections of the subdivision.

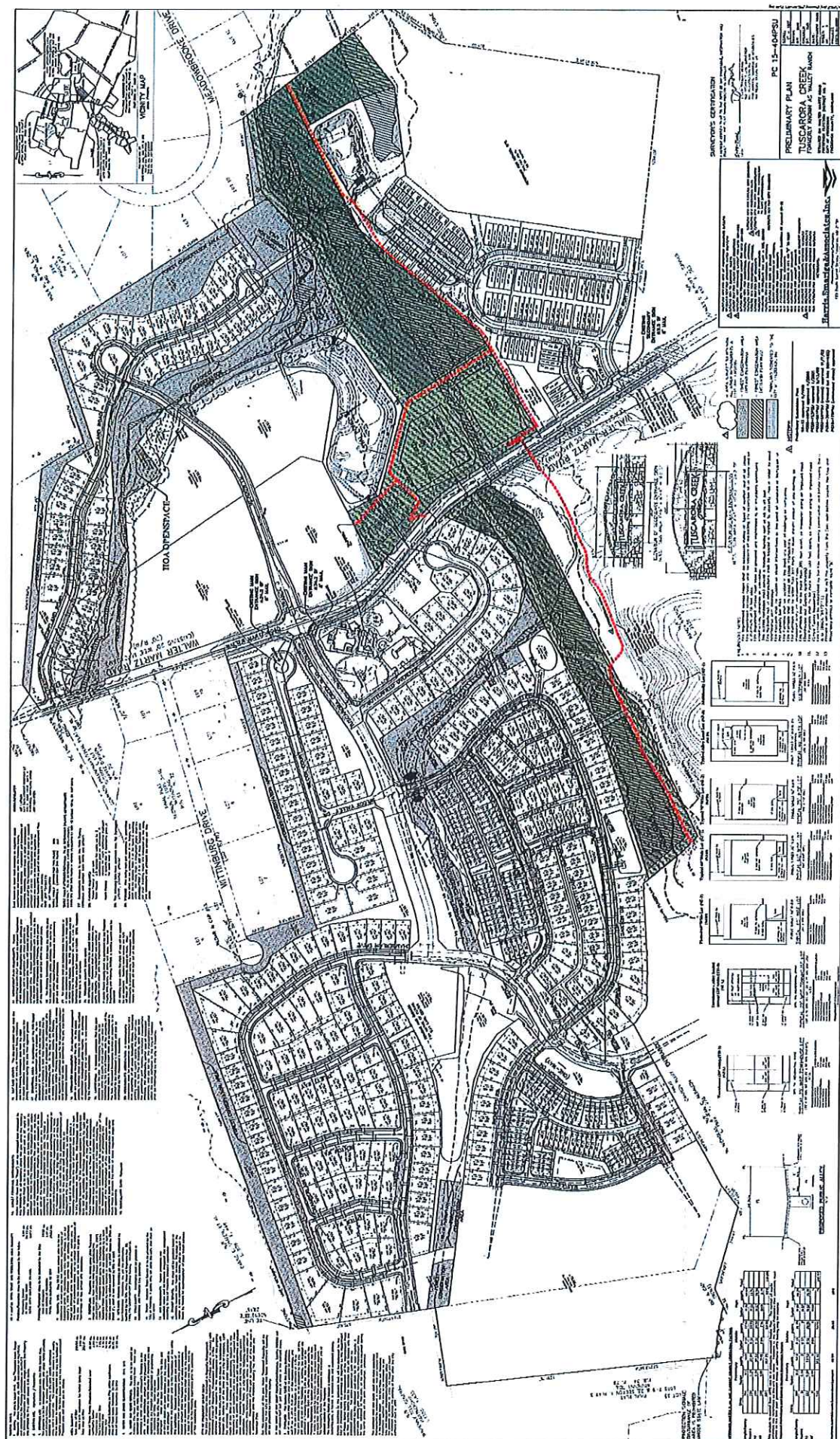
### **Important Issues:**

The Applicant has provided an exhibit representing the location of the proposed dedication. As construction has continued on the project over the years the Applicant has been forced to reassess construction in the parkland areas as required when seeking permit approvals from the Maryland Department of Environment (MDE).

Under the latest MDE review, a host of environmentally sensitive areas including wetlands and other habitat have developed over the years. MDE has sought the Applicant's compliance in avoiding these areas and removing them from development disturbance. This criteria for non-disturbance has made many of the walking/biking paths unfeasible in many locations. Due to this, Planning Staff saw little value in the dedication of these areas formally planned for City parkland.

Planning Staff has brought the plan back for review by Parks and Recreation Commission in order to seek a recommendation that the parkland be reduced to the extent shown on the Applicant's exhibit attached. This scenario still provides for the City Shared Use Path in accordance with the Comprehensive Plan and provides for at least the minimum parkland dedication in compliance with the 1986 Zoning Ordinance. It should also be noted that the active playing fields have been maintained as part of this dedication scenario.







**Kristi Winterstein**

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**From:** Michael Paskowsky <mpaskowsky@gmail.com>  
**Sent:** Thursday, August 20, 2015 4:19 PM  
**To:** Kristi Winterstein  
**Cc:** Peter Brehm; Kathy Fay; alan meierhoefer  
**Subject:** Final Concept Culler Lake Phase II  
**Attachments:** Final Concept Renderings 8-11-15-3.pdf

Hello Kristi,

I am attaching the final design for Phase II of the Culler Lake project. It has some minor changes from earlier drafts. My understanding is that we are seeking the recommendation of the Parks and Recreation Commission prior to presenting it to the Mayor and Aldermen for approval.

Please let us know if we are scheduled to attend the September 8th meeting.

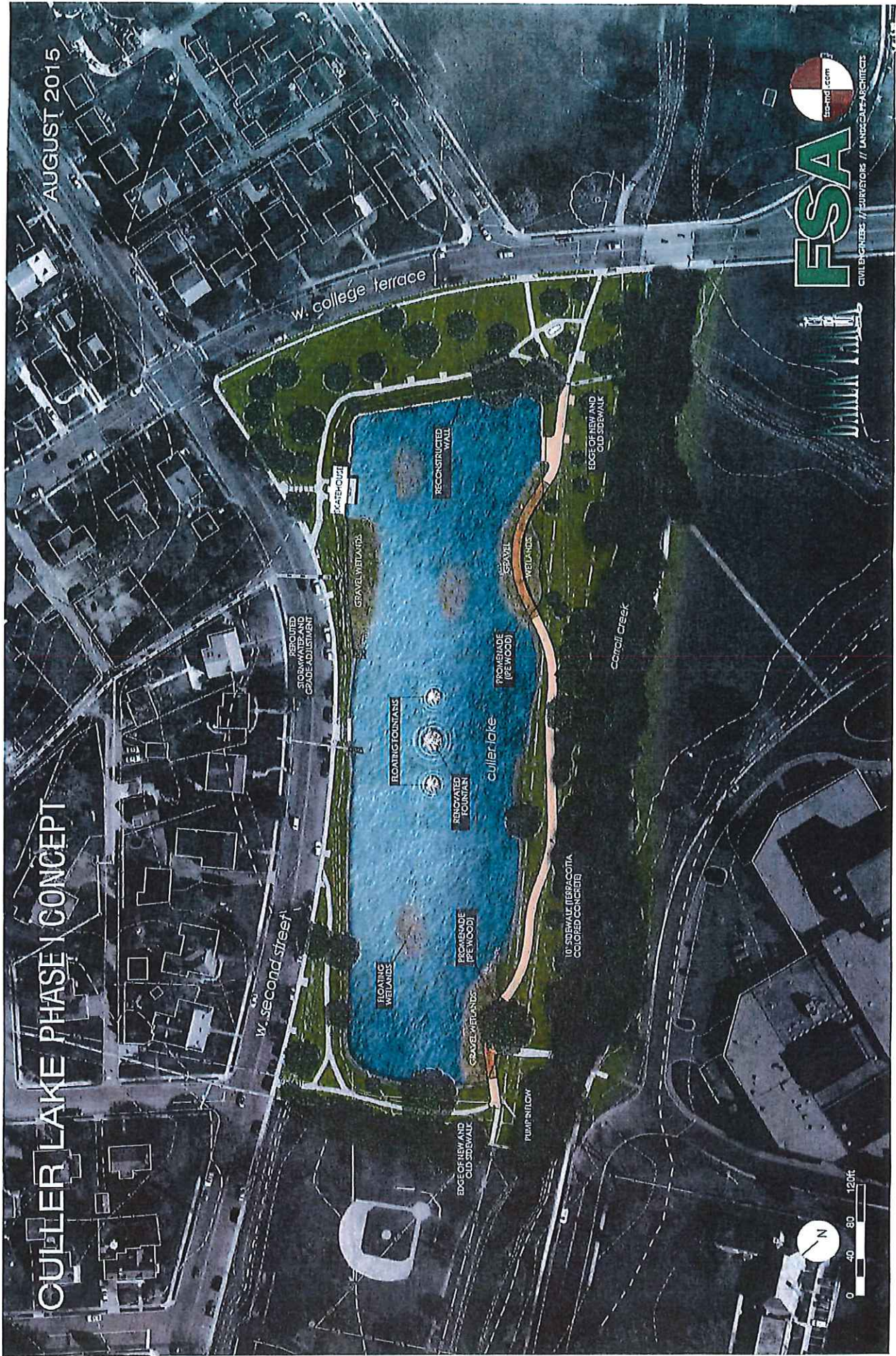
Sincerely,

Michael Paskowsky  
Friends of Baker Park



# CULLER LAKE PHASE 1 CONCEPT

AUGUST 2015



**FSA**

CIVIL ENGINEERS / PLANNERS / ARCHITECTS

DEVELOPMENT



0 40 80 120ft



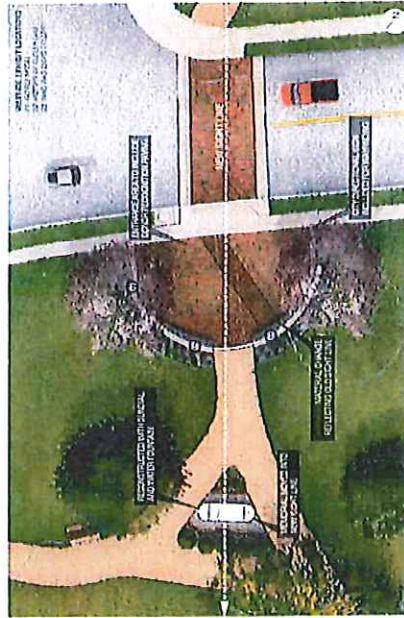
# CULLER LAKE FINAL CONCEPT

AUGUST 2015

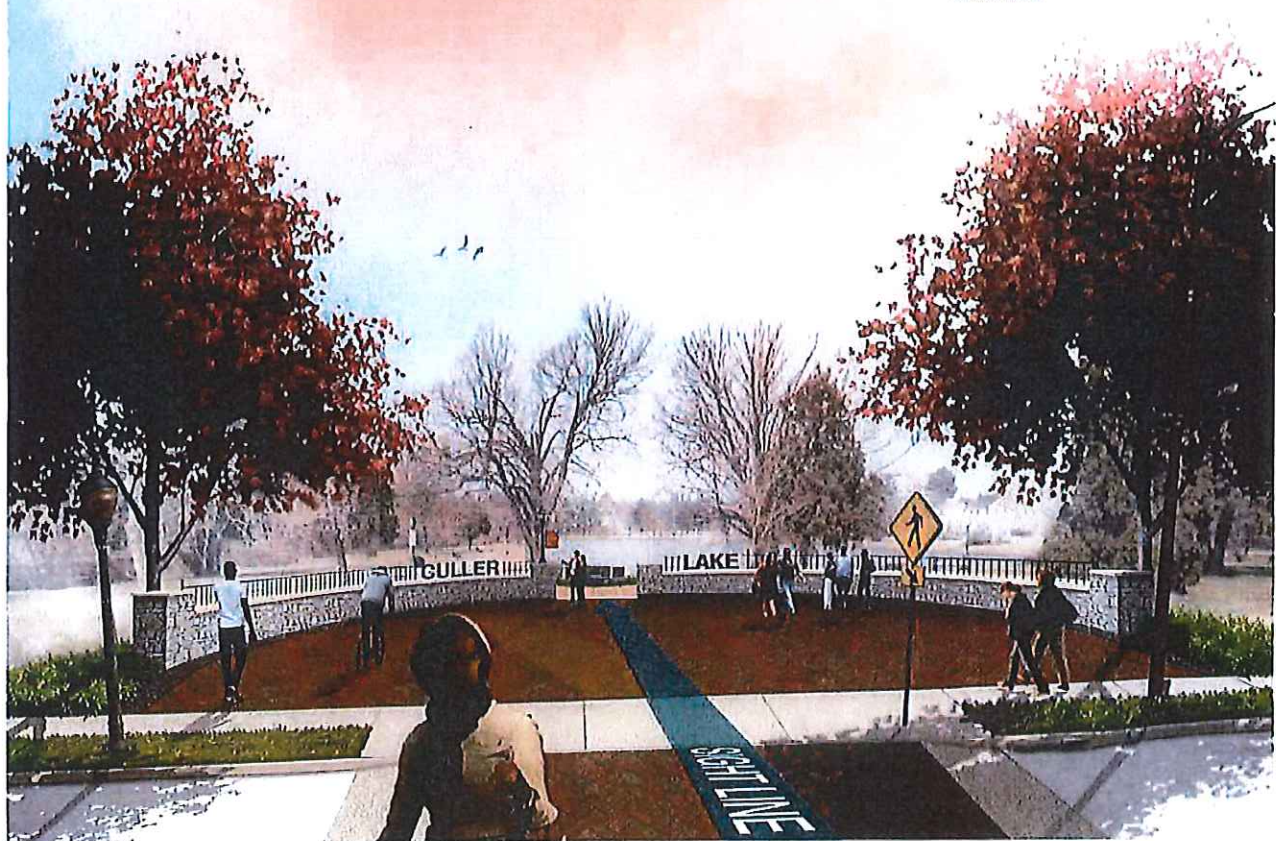
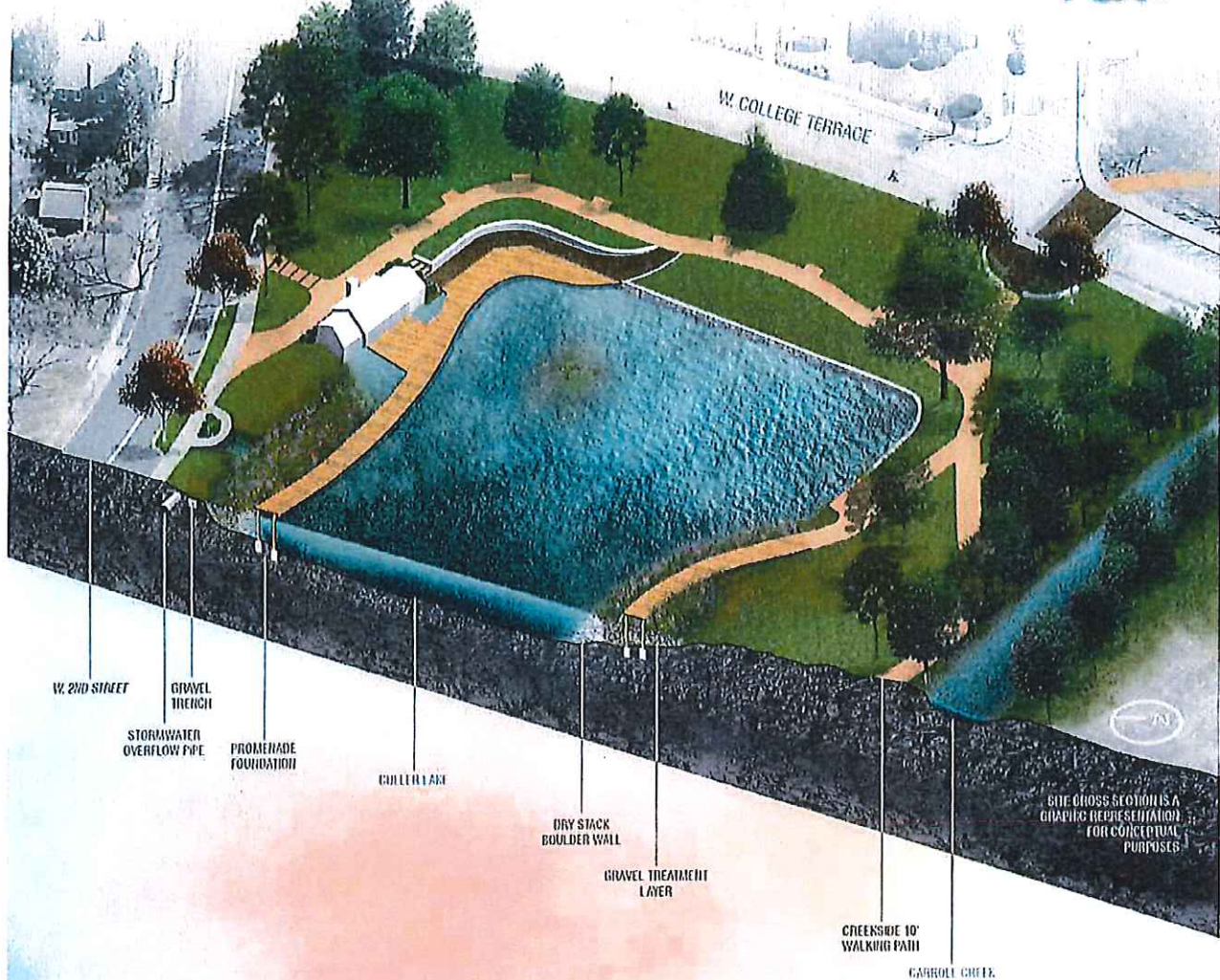


**FSA**  
CIVIL ENGINEERS / SURVEYORS / LANDSCAPE ARCHITECTS

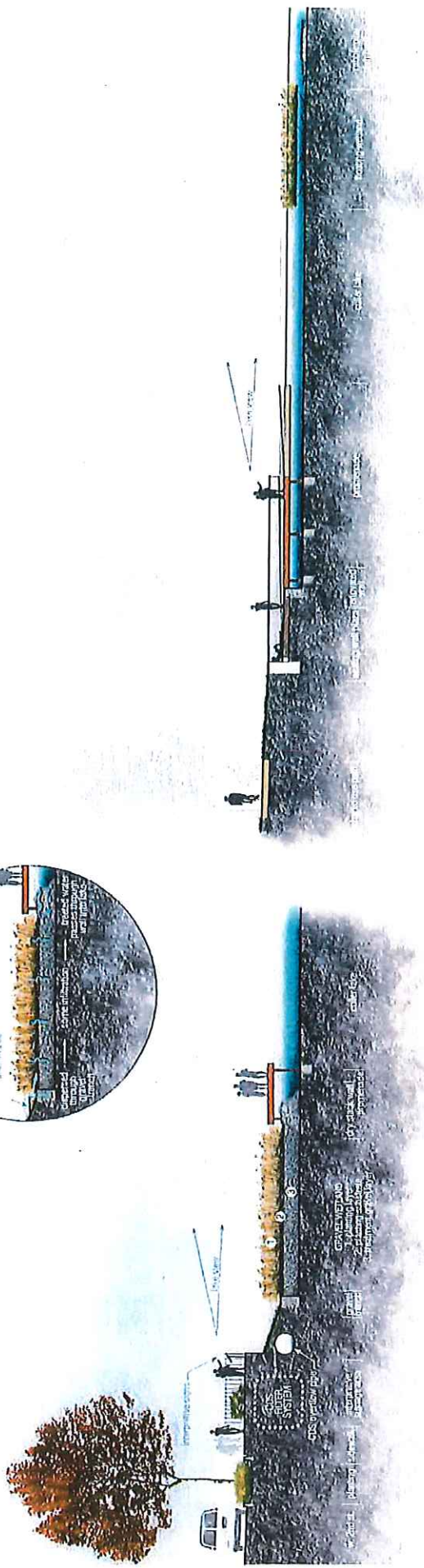










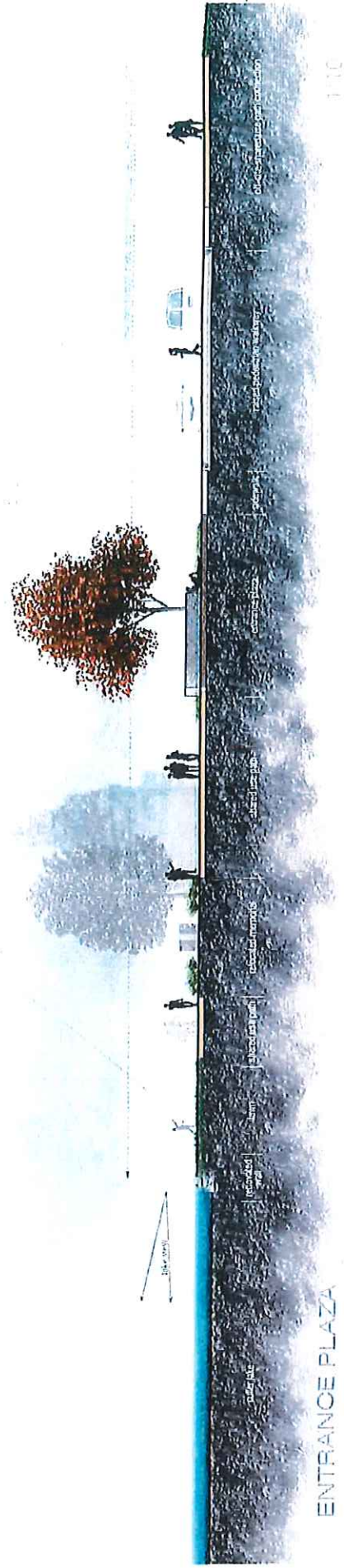


INTERPRETIVE OVERLOOK

1:10

LAKESIDE PLAZA

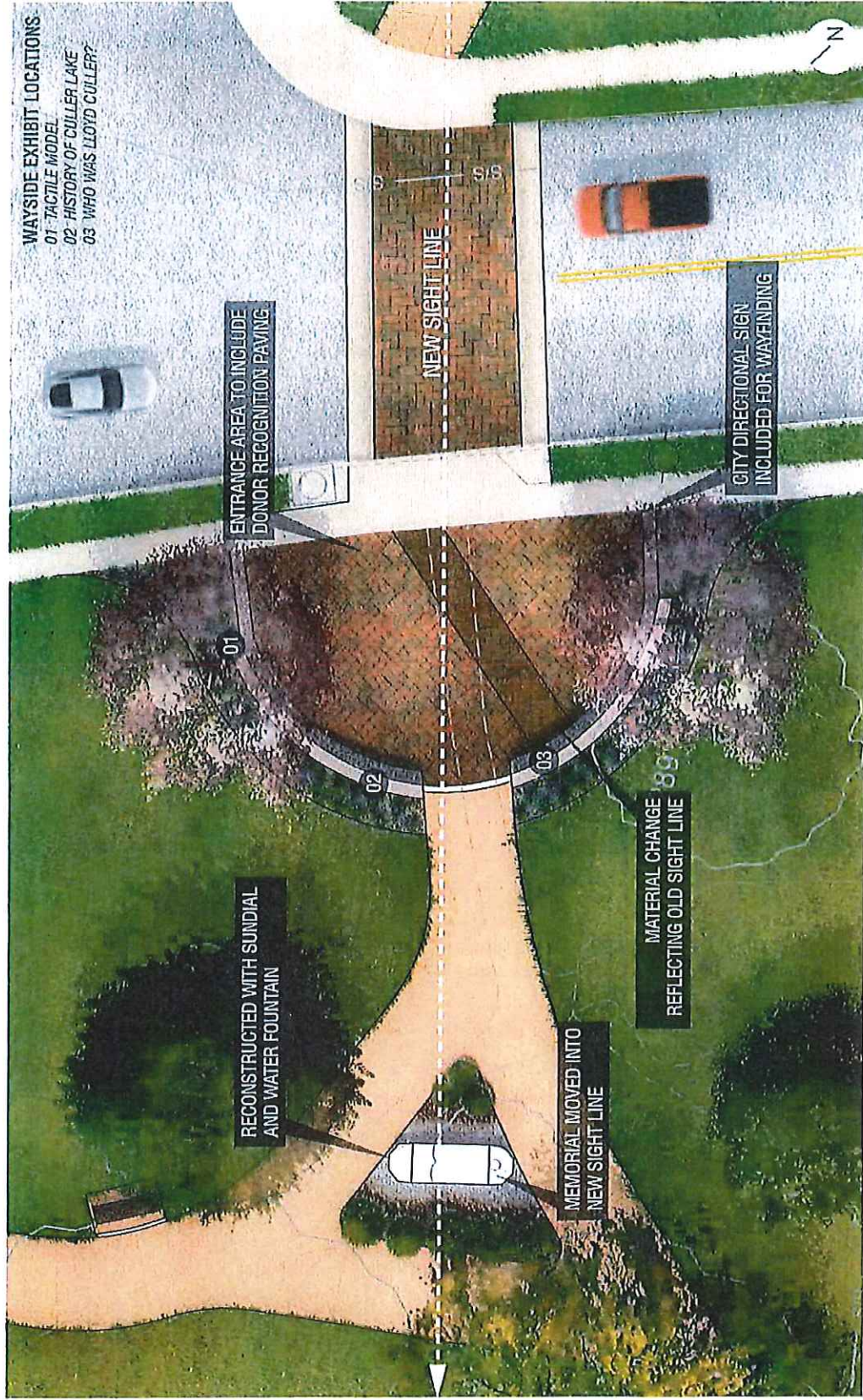
1:10



ENTRANCE PLAZA

1:10





ENTRANCE PLAZA MEMORIAL RELOCATION

1:10



## ARTICLE II. - PARKS AND RECREATION COMMISSION

### Sec. 6-2. - Establishment; composition.

A Parks and Recreation Commission is hereby established for the City, comprised of nine (9) voting members. Each member shall be a resident of the City, own property in the City, or operate a business or have his or her primary employment with a business located in the City, and shall be a registered voter. Members shall be appointed by the Mayor with the advice and consent of the Board of Aldermen.

(Ord. No. G-12-06, § III, 3-15-12)

### Sec. 6-3. - Appointment and terms of members; vacancies.

The term of each member shall be three (3) years. Commission members may be reappointed. In the case of the expiration of term, a member may continue to serve until that member's successor is appointed. Vacancies in the Commission occurring otherwise than by expiration of the term shall be filled by appointment of the Mayor for the unexpired portion of the term of the person formerly holding the office. Subject to the discretion of the Mayor, the membership of the Commission should represent the various areas and sections of the City as comprehensively as possible.

(Ord. No. G-12-06, § III, 3-15-12)

### Sec. 6-4. - Compensation of members.

Members of the Commission shall serve without compensation.

(Ord. No. G-12-06, § III, 3-15-12)

### Sec. 6-5. - Officers.

The members of the Commission shall elect their own chairman and secretary and all other necessary officers at their first meeting each calendar year. All officers of the Commission shall serve for a period of one year.

(Ord. No. G-12-06, § III, 3-15-12)

### Sec. 6-6. - Authority and duties.

- (a) The Commission may develop and recommend to the Planning Commission and Board of Aldermen a master parks plan, updated by individual park plans.
- (b) The Commission may make recommendations to the Mayor or Board of Aldermen concerning the equipment, design, supervision and operation of all parks.
- (c) The Commission may approve the use of all parks provided the use will not require the expenditure of City funds.
- (d) The Commission may recommend to the Board of Aldermen approval of the use of parks if the use requires the expenditure of City funds.

(Ord. No. G-12-06, § III, 3-15-12)